# BANGOR ON DEE COMMUNITY COUNCIL

# BANGOR ISYCOED COMMUNITY COUNCIL

**MINUTES OF GENERAL MEETING**

**20TH MAY 2025 (AT 19.30hrs)**

Present:

Cllr Amyes

Cllr M Glanville

Cllr R Glanville

Cllr J Grice

Cllr S Morrison

Cllr S Sharp

Cllr D Vogwell

Cllr R I Williams

Katrina Chalk – Clerk

192.25/26 Election of Chair to the Community Council

Cllr Nick Amyes was elected as Chair

**Proposed by Cllr Sharp and Seconded by Cllr J Grice - All in favour**

193.25/26 Election of Vice Chair to the Community Council

Cllr Steve Morrison was elected as Vice Chair

**Proposed by Cllr Sharp and Seconded by Cllr J Grice - All in favour**

194.25/26 To accept apologies for absence – PSCO Davies

195.25/26 To receive any questions or comments from the public attending the meeting

Andy Valentine addressed the meeting asking for an update on the clearing of the debris from the bridge – The Chair outlined the outcome of a recent meeting between Andrew Ranger’s office, WCBC, NRW, Bangor on Dee Community Council and CADW and the agreement reached: WCBC to undertake the clearance of the debris part funded by CADW. It is hoped the work will commence at the end of July.

196.25/26 Confirmation of the accuracy of the minutes of the Full Council meeting held on 15th April 2025

**Resolved:** Minutes from the Full Council Meeting were approved

**Proposed by Cllr Vogwell and Seconded by Cllr M Glanville - All in favour**

197.25/26 Appointment of any new committee in accordance with standing order 4 – No committees were set up.

198.25/26 Review and adoption of appropriate standing orders and financial regulations.

**Proposed by Cllr Grice and Seconded by Cllr Morrison to adopt the Standing Orders and Financial Regulations - All in favour**

199.25/26 Review and adoption of the council’s annual report

**Proposed by Cllr Grice and Seconded by Cllr Morrison to adopt the Annual Report - All in favour**

200.25/26 Review and adoption of the council’s training plan

**Proposed by Cllr Grice and Seconded by Cllr Morrison to adopt the Training plan - All in favour**

201.25/26 Review of representation on or work with external bodies and arrangements for reporting back.

One Voice Wales – Cllr Amyes

Village Hall Representative – Cllr Grice

Sports Field Representative – Cllr Sharp

Flood Defence Committee – Cllr Sharp

Dame Dorothy Jeffrey's Educational Foundation – Cllr Vogwell

Community Agents Forum – Cllr M Glanville

Ysgol Sant Dunawd – Governors – Cllr Wiliams

Town & Community Council Forum - No representative was put forward to attend the Forum.

**Action: The Clerk to advise WCBC**

202.25/26 Review of inventory of land and other assets including buildings and office equipment

**Deferred to June**

203.25/26 Confirmation of arrangements for insurance cover in respect of all insurable risks.

**Deferred to June**

204.25/26 Review of the Council’s and/or staff subscriptions to other bodies.

SLCC; OVW; ICO

205.25/26 Review of the Council’s complaints procedure.

**Members reviewed procedure**

206.25/26 Review of the Council’s policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*).

**Please refer to: Agenda Item 15. Update to the Practitioners Guide**

207.25/26 Review of the Council’s policy for dealing with the press/media - **Deferred to June**

208.25/26 Review of the Council’s employment policies and procedures.

**Members reviewed employment policies and procedures**

209.25/26 Review of the Council’s expenditure incurred under s.137 of the Local Government Act 1972 - **The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2025-26 will be £11.10 per elector.**

210.25/26 Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

**Resolved: Meetings will commence at 19.30hrs, every third Tuesday in the Village Hall (unless otherwise agreed).**

211.25/26 To disclose personal and pecuniary interests on items of business discussed during the meeting – **None disclosed.**

212.25/26 To note actions (outstanding or completed) from the minutes of the previous meeting

1. Confirmation of date for litter pick and Members who are attending – 21st June, or 28th June or 12thJuly

**Agreed: 12th July at 10am outside the Church – attending DV/JG/MG/RG/NA/KC**

1. Biodiversity Policy (draft)

**Action: Members to go through the draft and return comments to Cllr Vogwell.**

1. Response from Zurich insurance regarding the two vehicle activated signs not functioning properly and TWM going into administration.

**Action: Advice received from Zurich outlining options available. However, TWM have contacted the Clerk and are looking into the issues raised.**

1. Review of fencing in Friars Field and repair/replacement of wooden troughs

**Action: Cllr R Glanville advised two new posts need to be purchased for the fence. The troughs can be repaired rather than replaced.**

1. New noticeboard installed on Station Road

**Members thanked Cllr Glanville for installing the new noticeboard. The keys will be available to those who require one.**

f. Update from meeting with Andrew Rangers office and WCBC and NRW and CADW

**The Chair outlined the outcome of a recent meeting between Andrew Ranger’s office, WCBC, NRW, Bangor on Dee Community Council and CADW and the agreement reached: WCBC to undertake the clearance of the debris part funded by CADW. It is hoped the work will commence at the end of July.**

**Action: The Clerk will request the transcript/minutes from the meeting, the possibility of arranging a meeting in the Village Hall to share information with residents, including the modelling of flood risk to Bangor on Dee, produced by NRW.**

**The Clerk will also follow up with Andrew Ranger’s office, identification of owner of the river/riverbank (if no one is the registered owner), Would the land revert to the Crown, thus inheriting ownership/responsibilities.**

213.25/26 To receive reports / issues from

1. Request to WCBC for an additional streetlight on Overton Road, by bridge - **Deferred to June**
2. Members to DISCUSS bench by noticeboard on Station Road

**Action: The Clerk to check BODCC asset register to see if it is listed. If not, it will be the responsibility of the WCBC.**

1. Feedback relating to grass cutting by the War Memorial

**Resolved: Members agreed the invoice will be paid to St Dunawds.**

**Action: The Clerk will look into the maintenance of the flower beds (perhaps the Church with a grant)**

1. Update on replacement street lighting contract in Abbeygate Walk – one streetlight is still to be connected. The contractors have encountered issues connecting the light to the electrical supply.

**Action: Clerk will follow this up with Jones Lighting**

1. Sportsfield Committee Fete

**Action: Cllr Amyes may be able to provide a tombola; Cllr M Glanville offered the use of a gazebo.**

**Councillors attending: NA/MG/RG and the Clerk**

1. Members to **NOTED** Report from Community Agents
2. Members to **NOTED** Role, Governance and accountability of the community and town council sector documents published by Welsh Government
3. Members to **DISCUSSED** the Report from the Internal Auditor and consider any issues raised

**Members NOTED the issues raised within the report: -**

**No payments will be made without prior approval, unless urgent**

**The four new village signs will be added to the Asset Register.**

1. Request from Clerk to attend July Meeting remotely

**Action: Members agreed to the request to hold the meeting in the primary school in order for the Clerk to attend remotely.**

1. Update on Friars Field

Cllr Vogwell advised the meeting - Friars Field will have a stall at the Sportsfield Big Event; A planting plan has been compiled for a new shelter belt. Costings for the purchasing and labour costs will be sought and quotes requested. Grant funding will be sourced for the aforementioned.

**Action: The Clerk to contact the Contractor to request a meeting in FF regarding the grass cutting heaps; strimming around trees and nettles growing close to the where the heaps are being deposited.**

214.25/26 Flood Warden Report

Dates for a meeting with Flood Wardens and members of BODCC – 4th to 6th June or week commencing 9th June – attending KC/JG/SS

215.25/26 Update from PCSO Davies – report sent out to Members prior to the meeting

1. Walkabout with Councillors – 9.30am 4th June outside St Dunawds Church
2. Crime Stats – reported in March 2025 (on the NWP website)

Violence and sexual offences – 1

216.25/26 To receive a written report from County Councillor R Williams

1. Follow up on the information County Councillor Williams gave previously regarding monies from the sale of Local Authority Farms being shared with communities within the Wards – **Defer to June**
2. Collisions on the A525 – Update from the review being conducted by the Chief Constable - **No update has been received from the Chief Constable**
3. Debris by the Bridge – **Members requested County Councillor Williams obtains the following information to clarify ownership/responsibility of the riverbank by St Dunawds Church; Documents confirming ownership; Plans indicating aforementioned and any emails from WCBC regarding the debris and ownership**

217.25/26 To receive any planning applications/decisions

P2025/0350 - Installation Of Air Source Heat Pump - River Stone Cottage, High Street, Bangor On Dee – **No objections**

218.25/26 To receive any correspondence – all the documents listed below were forwarded to Members.

* Cost of Living Crisis Project
* Community Agents Information event held at the Royal Oak, 14th May 2025
* DBCC Electoral Review Programme 2025
* OVW bulletin

219.25/26 To receive details of income and payment of accounts

|  |  |  |  |
| --- | --- | --- | --- |
| Inv  Ref | Invoice/Payment reference | Description | Total |
| 12 | Scottish Power | Unmetered supply – streetlights – 108083311 – 1st March to 1st April **Invoice paid in April** | £ 173.18 |
| 13 | HSBC | Bank Charges D/D | £ 5.00 |
| 14 | SLCC | Renewal of Annual Membership | £ 110.00 |
| 15 | Scottish Power | Unmetered supply – streetlights – 108083311 – 1st April to 1st May 2025 | £ 167.62 |
| 16 | Little Red Tractor | April Village Grass Cutting - 3555 | £ 919.20 |
| 17 | BODCC | Clerk’s Wages and expenses (LGA 1972 s151) – April 2025 | £ 590.99 |
| 18 | St Dunawds Church | Grass Cutting by the War Memorial | £ 200.00 |
| 19 | Zurich | Insurance Renewal (long term agreement expires June 2026) | £ 731.57 |
| 20 | Vision ICT | Website hosting and support July 2025 to July 2026 | £ 161.26 |

1. Members APPROVED the payment to St Dunawds Church (£200) for the grass cutting and border maintenance (Inv 10 from April Meeting).

**Proposed by: Cllr J Grice seconded by: Cllr Sharp – all in favour**

220.25/26 To receive any financial statements year to date and bank reconciliation – 30th April 2025

|  |  |  |  |
| --- | --- | --- | --- |
| Account | Expenditure during April 2025 | Income to end of April 2025 | Total in Accounts |
| Account 1 | £ 6,105.59 | £ 8,607.00 | £ 7,202.99 |
| Account 2 |  |  | £16,936.57 |
| Totals |  |  | **£24,139.56** |

Members noted financial statements, Earmarked Reserves and approved Bank Statement April 2025

221.25/26 To receive any agenda items for the Full Council Meeting and confirm date (17th June 2024) – Items for inclusion on the next Full Council Agenda should be submitted to the Clerk by 8th June 2024

**Meeting closed at 21.25 hrs**